

Held _____ 20 _____



**Wednesday, May 17, 2023
REGULAR MEETING MINUTES**

BRIGHT LOCAL SCHOOLS

Location: Whiteoak High School

Time: 6:00 p.m.

1. Welcome/Opening

Subject	A. Welcoming
Meeting	May 17, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	May 17, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	May 17, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Type Procedural

Tammy Hauke, Board Member
 Jobey Lucas, Board Member
 Angie Wright, Board Member
 John Gillespie, Board Member
 Michael Bick, Superintendent
 Jeff Rowley, Treasurer
 Jason Iles, HS/JH Principal
 Whitney Gobin, Elementary Principal
 Lisa Beresford, Special Education Coordinator
 Debbie Robertson, Food Service Coordinator
 John P. Gauche, HS/JH Principal Candidate

Subject **D. Pledge of Allegiance**

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
 and to the republic for which it stands, one nation under God,
 indivisible, with liberty and justice for all."

2. Adoption of Agenda

Subject **A. Adoptions Of Agenda**

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action **(Resol. #036-2023)** Motion to adopt the agenda for the May 17, 2023 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox					
Mr. Gillespie		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		

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Mrs. Wright			X		
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3. Administrative/Committee Reports

Subject **A. Superintendent**
 Meeting May 17, 2023 - REGULAR MEETING MINUTES
 Category 3. Administrative/Committee Reports
 Access Public
 Type Information, Reports

- I have provided you a copy of our required annual Bullying /harassment and Intimidation Report, which has also been posted to our web-site. Happy to report there are we not such incidences that required disciplinary action or suspension.

Administrative File Attachments
 Nurse Report April 2023.pdf (13 KB)

Subject **B. High School Principal's Report- Jason Iles**
 Meeting May 17, 2023 - REGULAR MEETING MINUTES
 Category 3. Administrative/Committee Reports
 Access Public
 Type Information

1. Excited about our Celebrations
 - *Special Recognitions-Academic Success Elijah Flader-30 plus Club**
 - Weston Blair-25 Plus Club**
 - Isaiah Rowe- Benchmark Beater Club Jake Ward- Benchmark Beater Club Claire Ames-Benchmark Beater Club**
 - *Spring Sports- Softball 11-11 (1 Senior Graduates) Baseball -23-2 HS/JH Track and Field-3 Peat SHAC Champions Abe Flader 9th Place JH State Long Jump**
2. Senior Banquet- Successful - Largest Crowd Ever
3. Master Schedule Updates- Arena Scheduling for 8-11th Grade students- May 16th

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- a. Change in JH Schedule to accommodate students who are below grade level in academic areas- Blocking Content Areas
- 4. School Safety HB 99-(4) BLSD Staff members attended foundations course on 5-13-23
 - a. Updated safety coverings coming soon
- 5. 2023 EOC Testing Flawless Tentative Results Returned- a.

7th Grade		BR
ELA		
Math		45%
8th Grade		BR
ELA		
Math		39%
Science		76%
End of Course		BR
English II		
Algebra I		54%
Geometry		15%
Biology		67%
American US History		54%
American US Govt.		72%

- b. Some areas to improve on and some measures have already taken place- Hiring of Certified Math Teacher HUGE Asset
- c. Must Improve American History/JH Math
- 6. NHS Inductions/Academic Awards- 8 New Members to NHS
- 7. Atomic Credit Union- Paperwork Completed K-12
 - a. American Civil War, Color Guard/Craft Pottery Sculpture, Rock Band, AP ELA
- 8. End of 3rd 9 Weeks Rewards
- 9. Open Enrollment process done online through website and digitally
 - a. Mr. Bogart sent link and overwhelming response received quickly
 - b. Digital process will allow quicker turnaround-Approval/Denial
- 10. On pace and under compliance for Safety, security drills , Fire Tornado etc
- 11. State FFA- Excellent
 - a. Mowrystown FFA Spring Achievements
 - b. FFA Ag Day Success
- 12. Senior Week/ Staff Appreciation Week Successful
- 13. Graduation items ramping up
- 14. Soccer- Open Fields start Thursday May 18th
- 15. Spring Band Concert/Drama Production a success/Prom Success
- 16. Hoxworth Blood Drive-33 products, which translated to 99 lives potentially saved!

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- 17. 24 Students Scheduled for CPR on May 18th
- 18. 54 Graduates on track and ready for graduation
 - a. 51 have completed 12 point Industry Credential/ 3 that haven't are at the CTC

File Attachments
 Whiteoak Board Update 5 17 2023.docx.pdf (104 KB)

Subject C. Elementary Principal Report- Whitney Gobin
Meeting May 17, 2023 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

- 1. All Make-up Testing complete! So proud of our teachers and students for the HARD work that they put into making testing time a success.
- 2. 135 students received Perfect Attendance Sundaes for not missing a minute of school during testing season.
- 3. Field Trips are winding down
- 4. Coming up...
 - Fun Run
 - Kindergarten Celebration
 - Field Day
 - 6th Grade visit to the HS
 - Enrollment for next Year...

1. Enrolment for next year

23-24	# of Students	# of Teachers	Approx. # per Class
Preschool	58	3	varies
Kindergarten	46	3	15
1st	56	3	19
2nd	62	4	16
3rd	46	3	15
4th	52	2	26
5th	68	3	23
6th	52	2	26

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2. Spring Scores!!! So proud of my crew!!!!

	%	above state	avg.
3rd Math	85%	23 pts	
4th Math	90%	23 pts	
5th Math	83%	26 pts	
5th Science	74%	11 pts	
6th Math	63%	13 pts	

File Attachments
[May Elementary Board Update.pdf \(633 KB\)](#)

Subject D. Food Service- Debbie Robertson

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Childrens Hunger Alliance Reviewed breakfast serving procedures and how cart goes around to rooms at high school to improve number of students eating.
- Currently we estimate the Board share of the cost to serve breakfast for the 22-23 school year at \$702. Been working hard to notify and collect on outstanding lunch charges which stand at less than \$400.
- Now that BWC Safety Intervention Grant has been approved, orders for lift carts and rolling shelving for kitchens will be placed.

Subject E. Special Education/Preschool- Lisa Beresford

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Mr. Bick was recognized at the recent Exceptional Achievement Awards Banquet for yours of service in education and upcoming retirement.
- Staff are currently working to prepare for next year’s Preschool, and fill staffing needs. Our recent ODE review yielded no issues or corrective action plan items.
- 1 of the lifts ordered with the BWC Working with Disabled Grant funds has come in.
- Next Wednesday, May 2th will be the next Produce Pop up.

4. Financial Reports/Resolutions

Subject A. Approval of April 19, 2023 minutes

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Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the April 19, 2023 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
[Regular Meeting April 19, 2023 discussion draft.pdf \(429 KB\)](#)

Executive Content

See attached.

Subject B. Financial Reports

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending April 30, 2023 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments
[A Treasurer Detail Report for May 17 2023.pdf \(118 KB\)](#)
[A1 Cash Reconciliation as of April 30, 2023 signed.pdf \(34 KB\)](#)
[A2 Cash Summary Report Apr 23.pdf \(47 KB\)](#)
[B Disbursement Summary Report Apr 23.pdf \(50 KB\)](#)
[C Appropriation Summary Report Board Apr 23.pdf \(28 KB\)](#)
[D Receipt Listing Apr 23.pdf \(82 KB\)](#)

Subject C. Revenue and Appropriations Modifications

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

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Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content
See attached Adjustment Report "E".

Administrative File Attachments
[E1_Budget Mods-Anticipated Revenue Transactions Apr 23.pdf \(37 KB\)](#)
[E2_Budget Transactions Mods Apr 23.pdf \(47 KB\)](#)

Subject D. Donations

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- \$248.61 - Anonymous donations for ES Principal fund for field trips.
- \$275 - Rick's Appliance for FFA
- \$535 - Madison Johnson, Union Stock Yards, Craig Shelton, Walker Real Estate for FFA
- \$156.80 - Anonymous donations for Lunch Charges
- \$550 - Living Springs Church and Sardina Pharmacy for After Prom
- \$350 - Emery's for After Prom

Subject E. Approve the May 2023 Five Year Forecast

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action To approve the May 2023 Five Year Forecast and Assumptions as presented by the Treasurer.

Admin Content
See copy of draft forecast attached.

Administrative File Attachments
[Bright May 23 Forecast Final.pdf \(147 KB\)](#)
[Bright Assumptions_047613.pdf \(450 KB\)](#)

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Subject F. Purchase of Used Maintenance Vehicle

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Information

Mr. Rowley reported the recent purchase of a used 2012 Ford F-350 Service Truck for use by the District Maintenance and Service Departments at a cost including title of \$22,285 paid from the Permanent Improvement Fund.

The purpose of this purchase is avoid having a staff member incur the liability and sustain wear and tear on their personal vehicle hauling items for the District (tables, chairs, bags of clay dirt, loose dirt, bags of salt, used tires, rental equipment, trash, lumber, piping, fencing) or pulling the District trailer between buildings, and only being reimbursed the standard mileage rate.

The school's insurance doesn't cover the employee's vehicle in anyway. His personal insurance would be responsible.

This vehicle will also allow the facility supervisor to properly store and safeguard tools and supplies owned by the District when away from the vehicle working on a job site.

Per Board Policy #6320 and Ohio Revised Code (RC 3313.172, 3327.08) motor vehicles, except school buses, are not required to be bid, however, board policy does require the Superintendent and Treasurer making purchases over \$10,000 to obtain 3 price quotations. It has always been my personal policy to seek bids for any equipment over \$25,000 just to ensure fair competition, unless the product is of a special nature that it would be cumbersome to obtain. I have attached the price quote listings we looked at for comparisons:

List Prices for 2012 F350 Service Truck

56 Auto Sales	London, OH	24,888.00 (purchase price = \$22,000)
Century Truck and Van	Grand Prairie, TX	28,975.00
Phoenix Trux	South Amboy, NJ	33,999.00
Stiger's Trucks	Versailles, KY	27,900.00
Rollerena Auto Sales	East Palestine, OH	38,995.00

File Attachments

[2012 Ford Super Duty F-350 Service Truck 56 Sales.pdf \(218 KB\)](#)
[2012 FORD F350 SD XLT For Sale in East Palestine, Ohio TruckPaper.com.pdf \(636 KB\)](#)
[2012 Ford F-350 For Sale in Versailles Ky - Commercial Truck Trader.pdf \(237 KB\)](#)
[2012 Ford F-350 Service Truck #14072.pdf \(1,413 KB\)](#)
[2012 Ford F-350 Service Truck #47722.pdf \(1,679 KB\)](#)

Admin Content

- Mrs. Wright stated that while it likely was needed and a good purchase, the board feels there needs to be better communication on such matters, even though the purchase did not need to be bid out.
- Mr. Bick apologized for that, and ensured them he would do a better job of providing the board more information on such matters.
- Mr. Gillespie stated that we should have waited till this meeting to let the board review and approve the purchase in advance. It is simply a matter of respect.
- Mr. Rowley commented that due to the fact the truck is specialty, limited vehicle due to the service bed on the back, waiting could have resulted in the truck already being sold, no similar truck or deals being available this close to the District.
- Mrs. Wright asked if the truck was going to be allowed to be driven home by the maintenance supervisor.
- Mr. Rowley stated that was the intent, only because he basically lives between the two buildings, and it would save him time in that situations when he is required or called to respond to a need at either building. Saving him time in responding, and allowing to have the tools with him. In addition, it allows the maintenance supervisor to lock up the district tools and equipment when inside working.
- Mrs. Wright noted a concern by the board in allowing that, due the fact no other administrative staff member is provided a vehicle they can drive home. She requested that for now the truck be parked at one of the District campuses after

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hours.

- Mrs. Wright share a note from Mr. Cox who was unable to attend the meeting, requesting that the Superintendent have the Maintenance Supervisor provide the Board a monthly written report on work done, and work purchased by outside contracts, and an explanation as to why it could not be done by him or custodial staff.

Subject **G. Approval of Financial Reports and Resolutions.**

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #037-2023)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox					
Mr. Gillespie				X	
Mrs. Hauke		X	X		
Mr. Lucas	X		X		
Mrs. Wright			X		

5. Facilities and Transportation

Subject **A. Building Use**

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action Motion to approve the building use as recommended.

- Approve the building use for the Lady Mambas AAU team as presented.
- Approve the building use for Kim Roush and Amy DeAtley for graduation party on June 4, 2023 from 4:00pm to 7:00pm.

File Attachments
[Lady Mambas Building Use.pdf \(460 KB\)](#)

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Subject B. Approval of Facilities and Transportation.

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #038-2023)** Motion to approve the facilities and transportation resolutions as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox					
Mr. Gillespie	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

6. Personnel

Subject A. Personnel

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Information

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

Subject B. Administrative

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

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Recommended Action Approval of the following Administrative Contracts as presented.

Name: John P. Gauche
Position: High/JH Principal
Degree: Master
Pay Step: 0
Contract Type: Administrative
Contract Days: 223
Contract Term: 2 Years
Extended Days: 10
Annual Salary: \$85,418 (not incl ext. days)

Subject C. Certified

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve the following Certified personnel contracts as presented:

Name: Janet Dunaway
Position: ES - Art Teacher
Degree: BA150
Pay Step: 22
Contract Type: Certified
Contract Days: 183
Contract Term: 5 years

Subject D. Classified

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve of the following classified personnel contracts as presented:

Name: Missy Payne
Position: Aide - MH Unit
Degree: n/a
Pay Step: 0
Contract Type: IBT Classified
Contract Days: 185
Contract Term: 1 year

Subject E. Classified Substitutes

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Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approve the following Classified Substitute personnel recommendations as presented:

- Katy Knoblauch
- Kaitlynn Stevenson - Summer Tech aide
- Karen Marler, Cassie Johnson, Harry Morgan, Hunter Morgan- Summer custodial

Subject F. Supplementals/Pupil Activity

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

- Kara Juillerat - JH cheerleading advisor

Subject G. Resignations

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

Access Public

Type Action

Recommended Action To accept the following resignation as presented:

- Deanna Risner-Administrative Assistant/Accounts Payable-effective June 30, 2023.
- Abigail Brinker- First Grade Teacher -effective August 31, 2023 (posted as a 2nd Grade position due to advance class size).
- Tina Vogtli - PK special Needs Aide - effective May 25,2023

Subject H. Approval of personnel recommendations.

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 6. Personnel

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Access Public

Type Action

Recommended Action **(Resol. #039-2023)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox					
Mr. Gillespie	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

7. Administrative Advisor

Subject A. Inter-District Open Enrollment Policy

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action To review and approve the Inter-District Open Enrollment Policy

See Inter-District Open enrollment policy attached.

Mr. Bick requested that this policy be reviewed and approved annually by the board to ensure it aligns with District growth plan.

File Attachments Open Enrollment Policy.pdf (160 KB)

Subject B. District Handbooks

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action To review and approve the District Handbooks as presented.

See Chromebook Handbook, Student Handbooks and Athletics Handbooks attached.

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File Attachments
 BLS ChromebookHandbook2023-2024 - MAKE CHANGES IN RED .pdf (161 KB)
 WHITEOAK STUDENT-ATHLETE HANDBOOK 2023-2024 - MAKE CHANGES IN RED.pdf (323 KB)
 BE Handbook-2023-2024 - MAKE CHANGES IN RED.pdf (442 KB)
 BL StaffHandbook-2023-2024 - MAKE CHANGES IN RED.pdf (928 KB)
 WO Handbook-2023-2024 - MAKE ANY CHANGES IN RED.pdf (406 KB)

Subject C. Southern Ohio ESC Service Agreement

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action To approve the Service Agreements with Southern Ohio ESC as presented

See Contract and Agreements attached.

- Southern Ohio ESC Services totaling \$45,204.11 for Gift Coordinator, Resident Educator, Homeschooling, and Truancy.
- Hopewell Services totaling \$99,638.77 for Preschool Itinerant, Services for Blind and Visually Impaired, Itinerant for Deaf, Adapted Physical Ed, PT, OT, and Autism Consultant

File Attachments
 SOESC Agreement.pdf (545 KB)
 SOESC Contract for Services.pdf (574 KB)

Subject D. Approval of Administrative and Advisory.

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 7. Administrative Advisor

Access Public

Type Action

Recommended Action **(Resol. #040-2023)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox					
Mr. Gillespie	X		X		
Mrs. Hauke			X		

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Mr. Lucas		X	X		
Mrs. Wright			X		

8. New Business

Subject A. Discussion of new business items

Meeting May 17, 2023 - REGULAR MEETING MINUTES

Category 8. New Business

Access Public

Type Information

- Mrs. Hauke reported that a concerned citizen reported instances where doors were being left propped open and unattended during the school day.

- Mr. Bick noted that every effort is made to avoid these situations, that he would readdress the importance of this safety issue to staff, and that the planned installation of door-open alarms on all exterior doors should eliminate these issues in the future.

9. Adjourn

Subject A. Adjourn

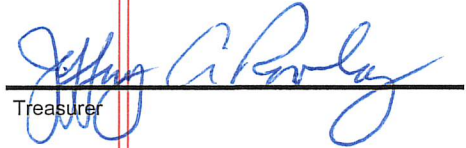
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Category 9. Adjourn

Access Public

Type Procedural

Meeting adjourned at 7:04 PM


Treasurer


Board President